

OFFICE OF THE PRINCIPAL, UTKALMANI GOPABANDHU INSTITUTE OF ENGINEERING, ROURKELA

Notice No. 738 / Date 01/07/21 /

All the regular students of U.G.I.E, Rourkela are hereby informed that library books will be issued during the working days as per the following schedule and conditions. The students will be issued Library Borrower's Card on production of **stamp size photo** to be pasted on the card, ID card & Money receipt of Admission/ Readmission. This will be effective from 05.07.2021.

Sl. No.	Branch	Semester	Day of Issue or return
1	Ceramic	6 th Semester	Monday, 2 nd week of Every month (10.30 AM-1.30 PM)
2	Civil	6 th Semester	Monday, 2 nd week of Every month (2.00 PM-5.00 PM)
3	ETC	6 th Semester	Tuesday, 2 nd week of Every month
4	Electrical	6 th Semester	Wednesday, 2 nd week of Every month
5	Mechanical	6 th Semester	Thursday, 2 nd week of Every month
6	Metallurgy	6 th Semester	Friday, 2 nd week of Every month
7	Chemical	6 th Semester	Saturday, 2 nd week of Every month
8	Ceramic	4 th semester	Monday, 3 rd week of Every month (10.30 AM-1.30 PM)
9	Civil	4 th semester	Monday, 3 rd week of Every month (2.00 PM-5.00 PM)
10	ETC	4 th semester	Tuesday, 3 rd week of Every month
11	Electrical	4 th semester	Wednesday, 3 rd week of Every month
12	Mechanical	4 th semester	Thursday, 3 rd week of Every month
13	Metallurgy	4 th semester	Friday, 3 rd week of Every month
14	Chemical	4 th semester	Saturday, 3 rd week of Every month
15	Mechanical	2 nd Semester	Monday, 4 th week of Every month
16	Metallurgy	2 nd Semester	Tuesday, 4 th week of Every month
17	Electrical	2 nd Semester	Wednesday, 4 th week of Every month
18	Electronics	2 nd Semester	Thursday, 4 th week of Every month
19	Chemical	2 nd Semester	Friday, 4 th week of Every month
20	Ceramic/Civil	2 nd Semester	Saturday, 4 th week of Every month
In case the day of issue is a holyday, books will be issued on the same day of 1 st week of the same month.			

Terms and conditions:-

- Books will be issued/ returned on the scheduled day only on production of Library card & ID Card.
- No duplicate Library card will be issued and it is not transferable.
- All the books are to be returned before form fill-up of each semester, otherwise the defaulter student will not be allowed for form fill-up.
- The students have to return the books in the same condition as at the time of issue, otherwise they will be heavily penalised.
- In case of lost of books the student has to replace it with a new book, otherwise penalty of ten times the price of books may be charged.

Memo No. 739 / Date 01/07/2021 /
Copy to Students Notice Board for information.

Memo No. 740 / Date 01/07/2021 /
Copy to the Librarian I/C / All the Departmental Heads for information & necessary action.

Principal,
UGIE, Rkl

Principal,
UGIE, Rkl

Principal
UGIE, Rkl

o/c

**OFFICE OF THE PRINCIPAL ,UTKALMANI GOPABANDHU INSTITUTE OF
ENGINEERING ,ROURKELA-4,**

Telephone/FAX-0661-2401130,email ID:-ugie_principal@rediffmail.com

Website-www.ugierkl.ac.in

NOTICE 735 /UGIE Rourkela, Date 01/07/2021

All The Students of 5th, 3rd & 1st Semester are directed to return the previous Semester Library Books as per your time table given by Library .Otherwise no further books will be Issued to them in this semester and action deemed fit will be taken against them.


Principal

UGIE, Rourkela

Memo No 736 Date 01/07/2021

Copy to Institution Notice Board for Student information and necessary action.


Principal

UGIE, Rourkela

Memo No 737 Date 01/07/2021

Copy to all the Department Heads/Library Office In-Charge the Librarian for information and necessary action.


Principal

UGIE, Rourkela

O/C